

COLUMBIA CITY REDEVELOPMENT COMMISSION MINUTES

January 12, 2010

The Columbia City Redevelopment Commission met in regular session with the following **members present**: President Commissioner Carl Siler

Vice President Commissioner Kevin Snell

Secretary Commissioner Belinda Hawn

Commissioner Robin Arms

Those absent: None

Meeting brought to order at 12:05 pm by President Commissioner Carl Siler

Ryan Pepler, former Commissioner, presented a statement in writing giving his approval of the August 11, 2009 minutes. With the statement from Mr. Pepler, the commission was able to approve the minutes with a motion from Vice President Commissioner Kevin Snell and Mr. Pepler's statement being entered as the 2nd motion. President Commissioner Carl Siler and Vice President Kevin Snell, both present at the August 11, 2009 meeting, voted aye to accept the minutes.

November 11, 2009 minutes were reviewed and approved. Secretary Commissioner Belinda Hawn made a motion to accept the minutes as presented. Commissioner Robin Arms seconded the motion. All voted in favor, none opposed.

Secretary Commissioner Belinda Hawn made a motion to accept the December 8, 2009 minutes. Seconded by Vice President Kevin Snell and approved by a unanimous vote.

January 4th 2010 reorganization minutes were approved by the commission with all voting aye. Vice President Commissioner Kevin Snell made the motion to accept the minutes as presented and Secretary Commissioner Belinda seconded the motion.

Façade Improvement Matching Grant Program - Quilts n Ladybugs, a new business opening downtown, requested assistance with signage from the Façade Improvement Matching Grant Program. The owners are leasing the downtown building owned by Tim Fulk. The owners requested \$711.39. They will match the difference of the \$1422.78 total. Teresa Ladd, representative from the Columbia City Chamber, has approved the grant request. The awning can be reused if Quilts n Ladybugs closes and the building is leased to a different company. The awning will be owned by Tim Fulk. The City of Columbia City will have an easement for one year so they will have the controls they need to fulfill the grant. A motion was made by Commissioner Robin Arms to approve the grant request with a second from Vice President Commissioner Kevin Snell. All voted in favor of the grant request, none were opposed.

Matt Shipman, attorney to the Columbia City Redevelopment Commission, handed out a letter written to IHCDa outlining how the commission plans to use the grant and ask for

an extension. This will give the commission written approval for the proposed project and additional time to complete the project. Vice President Commissioner Kevin Snell and Matt Shipman met with Anne Mannix, Neighborhood Development, to discuss how we can make the match and use TIF funds. Ms. Mannix's suggestion was to use the TIF funds to purchase other buildings to increase the parking in the area. Funds need to be spent but not necessary on the same project. Motion to accept the letter to IHCDA was made by Secretary Commissioner Belinda Hawn with a second from Vice President Commissioner Kevin Snell. All voted in favor of the letter as present, none opposed.

The commission reviewed a contract from Neighborhood Development that spelled out their services and fees. Vice President Kevin Snell makes a motion to accept the contract and Secretary Commissioner Belinda Hawn seconds the motion. All voted in favor, none opposed.

Alan Tio from the Whitley County Economic Development Corporation updated the commission on a building project planned by the Eel River Trail Project. The group is looking for additional funding to build a trailhead. The trailhead will provide parking, bike racks, restrooms, etc. President Commissioner Carl Siler feels the project is outside the TIF requirements but the commission is interested in hearing from the group.

Year End Reports:

2008 Year End Report was reviewed by all members of the commission. Vice President Commissioner Kevin Snell made a motion to accept the report. Commissioner Robin Arms seconded the motion. All voted in favor, none were opposed.

After a review of the 2009 Year End Report, Secretary Commissioner Belinda Hawn motioned to accept the report. Commissioner Robin Arms agreed by seconding the motion. All approved the report, none were opposed.

Secretary Commissioner Belinda Hawn make a motion to adjourn the meeting. With a second from Vice President Kevin Snell and all voting in favor, the Columbia City Redevelopment Commission monthly general meeting was adjourned at 12:55pm on January 12, 2010.

Respectfully presented by Secretary Commissioner Belinda Hawn.