

BOARD OF WORKS
THURSDAY, DECEMBER 10, 2009
8:00 A.M.

Mayor James Fleck – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Present
Roger Seymoure – Present

The Columbia City Board of Works met in regular session with all members present, Mayor Fleck presiding.

MINUTES Motion was made by Seymoure to approve an overview of the Friday, December 4, 2009 meeting minutes as presented, Crowder second the motion, all voted aye.

CONSULTING CONTRACT - AMERICAN STRUCTUREPOINT – SR 205

PROJECT Richard Zielinski with American StructurePoint was present to discuss the consulting contract. He explained they were selected through the INDOT selection process for the project.

Mr. Zielinski used a conceptual drawing that was put together awhile back by other consultants as the basis of information used to put together estimates for their contract. He reviewed the different components of the project and stated the idea of the project was to enhance the roadway. He explained in terms of the services, they would provide almost all of the services for the project which would include the survey, design, any environmental documentation, any public meetings they would need to be involved with, utility coordination, any right of way services needed and construction inspection. He advised over time the scope of the project had changed. He explained initially there was a boulevard concept with 4 lanes with a median but were not planning on doing that anymore and have narrowed that section to a 2 lane roadway. He stated early on there was a concept of the library entrance coming off of the Parkview drive but were keeping the entrance off SR 205. He advised there was also talk about having traffic signals along there but early on in the process it was hard to justify so those were not a part of the project anymore. He stated one thing that had been introduced was a pedestrian tunnel for crossing from the park to the library.

Mr. Zielinski explained in terms of project costs they determined the overall preliminary project costs to be around \$5.3 million. He stated the prior budgeted amount of the project was in the neighborhood of \$4.25 million so there was a shortfall of funds to build everything wanted. He explained the \$4.25 million was made up of a couple different components; one being \$2.9 million Group 3 funds applied for by the City and also a \$500,000 earmark that was included. He stated because it was a Federal Aid job 20% of the total costs needed to be funded by local money. He advised it was determined that one thing they could do to help fund the shortfall was go after additional Group 3 money so with a deadline of November 23 they quickly determined what the shortfall was and turned an application in. He explained there were a couple aspects to it in that the thing with earmarks is there is a little uncertainty and you never know if you were going to get the full amount or not. He stated when they made the Group 3 application they assumed no earmark money and determined the amount of money needed was around \$1.33 million. He advised in terms of project financing 80% would be funded with Federal funds and 20% would be funded with local funds, which come out to \$1.057 million. He reported the good news was Parkview Hospital has graciously committed to helping the City with the local match. He advised they were working on the breakdown of the costs but understood Parkview would help up to \$1.2 million.

Mr. Zielinski advised the Federal funds for the project were not necessarily allocated at this time and had put in a request to INDOT for an early withdraw of the \$2.9 million so they could get started.

Mr. Zielinski understood Parkview was planning to open mid-summer 2011 and would also like to have the highway open and functional by then. He explained usually the design process going through a Federal Aid project was a 2 year process so needed to get started on the project.

Mr. Zielinski explained there were a couple variables in the design of the project; one being the pedestrian tunnel. He advised they introduced the idea to INDOT but he was not sure if they were going to be ok with it. He stated the other thing was the pedestrian walkways and trails and needed verification that was ok to be included in the project. He explained in terms of their contract with the City they had these included but if for some reason that part of the scope of the project goes away they would not charge the City for those services.

Mr. Zielinski advised they really needed to be under design right now so that they could meet the project schedule. He stated there was an approval process they had to go through for the contract but StructurePoint has agreed to go ahead and start the design accepting some risks in doing that so they could keep the project on schedule.

Mr. Zielinski stated if the City would chose not to do the project the \$2.9 million would have to be given back. He advised he heard that INDOT may not look too favorably on that because the money has been tied up for this project but more importantly if the City would want to go after Federal funds down the road INDOT would probably remember the fact the City gave money back.

Mayor Fleck explained the hospital was in need of their electricity by March 1, 2010. He advised the total movement of utility costs had been put in at \$400,000 - \$450,000 and without the grant money we still had to do that. He stated under the program for the most part that qualifies for the match.

Jeff Walker felt it was important to clarify that there would be no interruption in vehicular traffic except if we would do the tunnel project. He stated to elaborate on the utility relocation and extensions that have to be done immediately, that was relative because they did not know where the easements were until they would have some preliminary engineering done. He advised they had commitment from the property owners that would be affected but we could not start the extensions until they would move forward with the details of it.

Walt Crowder questioned if based upon closure of right of way documents and agreements if it still fell under their timeline. Mr. Zielinski felt they could still accomplish the goal.

Brian Anspach questioned if any design they would come up with for a traffic light if it would support the area. Mr. Zielinski felt the design could be done to accommodate a future traffic signal. He explained it was always hard to justify upfront and usually have to come to prove the light was needed. He felt there should be enough right of way for signal poles, etc.

Franz Morsches felt it would definitely be a plus to improve the entrance, for the downtown and community as a whole.

Kevin Snell felt this was a once in a generation project and was important to get it right the first time.

Mike Dear questioned if the movement of the water line had to be done by an INDOT contractor or if it could be done in house and used as part of the 20% match. It was understood that it would be done by the contractor on the project and it would be part of the 80/20. Mike Dear questioned if the contractor was doing it if the City could furnish the material to save on costs. Mr. Zielinski advised they would have to check into that.

Melinda Woll stated on behalf of the Chamber of Commerce it made sense to make the entrance more open and welcoming.

Roger Seymoure stated one of the benefits to this was the entrance to Morsches Park. He advised it has had issues in the past and felt the new entrance would give some safety and better entrance and exit.

Mr. Zielinski stated as designers they would certainly look for ways to design the most cost effective and reduce costs where they could.

Captain Anspach questioned for the future if the area would accommodate 4 lanes. Mr. Zielinski advised they had not designed anything yet but would look at the traffic numbers. He explained a roadway was normally designed for 20 years into the future. He advised INDOT would certainly have a say in it.

Motion was made by Crowder to enter into agreement with StructurePoint based upon the contract as proposed and approve the recommendation to take to City Council for final approval as presented, Seymoure second the motion, all voted aye.

PAY REQUEST – WHITAKER ENGINEER: INVOICE #09/11-7 \$120.00 Jeff Walker explained the request was for a letter put together on the influent screen to the manufacturer's representative. He advised everything was in order and recommended the Board act favorably in the sum of \$120.00.

Motion was made by Mayor Fleck to pay Invoice #09/11-7 in the sum of \$120.00, Crowder second the motion, all voted aye.

PAY REQUEST – WHITAKER ENGINEERING: INVOICE #09/11-6 \$874.63 Jeff Walker explained the request was regarding the agreement between Corporate Construction, Shambaugh and the City. He advised Cecil Whitaker had come before the Board recently to explain this. He stated everything was in order and recommended the Board act favorably in the sum of \$874.63.

Motion was made by Seymoure to approve Invoice #09/11-6 to Whitaker Engineering in the amount of \$874.63, Crowder second the motion, all voted aye.

PAY REQUEST – BONAR GROUP EQUINE HOSPITAL – INVOICE 0045484 \$3,182.33 Jeff Walker explained the sewer extension from the City owned lift station on the Coesse School property required design services as well as an IDEM permit application to construct. He advised everything was in order on this and was his request to approve the invoice of \$6364.65 and was one that the City and County have agreed to split the cost on. Mayor Fleck confirmed the City's share was \$3,182.33. Jeff advised that was correct. Rosie advised she submitted the other half to the County. Jeff stated from his point everything was in order on the invoice.

Roger Seymoure questioned if this was part of the contract. Mayor Fleck explained it was one of those things that came to light and ½ would probably be funded by County Redevelopment. He stated it was required that the utility get the permit so we could hook up the equine hospital.

Walt Crowder asked for clarification of the letter versus the lump sum invoice. Rosie Coyle advised it was originally supposed to be a lump sum but then it was changed because they had to expand it for the permit application.

Roger Seymoure questioned if we were working off of an agreement. Mayor Fleck advised they had a memorandum in writing that Attorney McNagny just completed drafting.

Roger Seymoure questioned if more billing would be coming on this. Mayor Fleck thought this should be it with respect to the permit. He did not know with respect to the planning grant application. Walt Crowder thought that was through the County. Mayor Fleck explained we agreed on the planning grant as well that we would pay 50%.

Walt Crowder questioned if this Bonar bill was the City's bill and then it would be our obligation to settle up with the County. Rosie Coyle advised she sent a bill to Amy Crickmore letting her know they owed the other half of the bill. Walt advised he did not want Bonar put in the middle. Rosie stated she had not heard back from Amy.

Motion was made by Seymoure to approve Invoice 45484 to Bonar Group in the amount of \$3,182.33 which was half of the total billing as recommended by Jeff Walker, Mayor Fleck second the motion.

Walt Crowder questioned if Bonar was aware of this agreement. Jeff Walker advised they were expecting full payment. Walt felt as a courtesy if we were only approving half they should be made aware of it. Rosie advised she would follow up with the County to make sure they were going to pay their half.
Upon the motion, all voted aye.

PAY REQUEST – BONAR GROUP – JEFFREY & HOLDEN STORM WATER – INVOICE 0045483 \$8,354.15 Jeff Walker explained they had all of the preliminary information put together and were working on final design before bidding this out. He advised Kelly Cearbaugh had been working closely with Bonar and recommended payment.

Motion was made by Mayor Fleck to pay Invoice 0045483 in the sum of \$8,354.15 for the Jeffrey Drive Holden Road project, Seymoure second the motion, all voted aye.

PAY REQUEST – BONAR GROUP – STORM WATER OUTFALLS – INVOICE 0045482 \$5,293.75 Jeff Walker stated this was regarding the Master Plan and the identification of eroding outfalls along the Blue River embankment. He advised everything was in order and recommended the Board act favorably in the amount of \$5,293.75.

Motion was made by Crowder to accept Jeff's recommendation from Bonar on Invoice #0045482 in the amount of \$5,293.75, Seymoure second the motion, all voted aye.

PAY REQUEST – BONAR GROUP – MAIN & JEFFERSON LIFT STATIONS INVOICE 0045481 \$11,399.00 Jeff Walker reported this was for the replacement of the Jefferson and Main Street lift stations. He advised everything had been approved and the equipment has been identified. He advised everything was in order on the request and recommended the Board approve \$11,399.00 to Bonar.

Motion was made by Seymoure to approve Invoice 0045481 to Bonar Group in the amount of \$11,399.00, Crowder second the motion, all voted aye.

BOWLING ALLEY PARKING Brian Anspach reported he and Kelly Cearbaugh visited the Bowling Alley regarding the parking issue.

Kelly Cearbaugh reported he talked with Dana Plattner with the State who mentioned that angle parking was prohibited on Main Street except between Market and Van Buren to accommodate the County. He stated if the City wanted it to be parallel parking the State

would support it or if we were willing to live with the angle parking they would probably go along with that too. He advised it would be an enforcement issue.

Captain Anspach advised they did not measure to see how it would cut back on their parking. He felt the goal was to open up the sidewalk and not so much about the parking.

DEPARTMENT BUDGETS Rosie Coyle reported she and the Mayor met with all of the department heads to go through their 2009 budgets to see what funds were left. She advised they all had money left to finish up some things before the end of the year. Mayor Fleck reported they identified over \$75,000 of monies they could use in ways either to support the needs for next year or that they could move to the Rainy Day Fund.

Walt Crowder questioned with the different budgets and line items he felt it was important to know as a Board when funds were adjusted from one category to another for purchases. He advised he would like to know when that occurs.

Roger Seymoure stated the State Board of Accounts says you can move category to category with no approval. He questioned Rosie when funds were transferred if she looked from month to month. Rosie explained when she does printouts like what is distributed to the Board it will show if anything is over-expended. She stated there might be times when \$5 was over-expended in an account so would switch it from somewhere else. Roger mentioned that could be a never ending process.

Walt Crowder stated all he was asking for was when it was decided to take something else out of a fund that was never initially to be used for. He felt it would be nice to know that was happening so when they do budgets they could budget accordingly.

Roger Seymoure questioned Rosie if she moved budgeted dollars from one category to another category. Rosie advised it was only within the department. Roger stated he did not need to see that and was only concerned with the total budget for a department. Walt Crowder advised he would like to know when a major change was made out of a different account.

BILLS Motion was made by Seymoure to approve payment of bills dated December 11, 2009 in the amount of \$483,157.24 as presented by the Clerk Treasurer, Crowder second the motion, all voted aye.

Having no further business to come before the Board the meeting was adjourned.

Mayor James Fleck

Attest:

Clerk Treasurer Rosie Coyle