

BOARD OF WORKS
FRIDAY, JUNE 26, 2009
8:00 A.M.

Mayor James Fleck – Present
Clerk Treasurer Rosie Coyle – Present
Attorney Marcia McNagny – Present
Walter Crowder – Absent
Roger Seymoure – Present

The Columbia City Board of Works met in regular session with all members except Crowder present, Mayor Fleck presiding.

MINUTES Upon the motion of Mayor Fleck second by Seymoure to approve an overview of the May 21, 2009 meeting minutes as presented, all voted aye.

Approval of the June 12 and June 19 meeting minutes were postponed.

REQUEST FOR SIGN: BALL FURNITURE Rosie Coyle reported she sent a letter to the downtown businesses that put signs out on their sidewalks and requested they come to the Board of Works to make future requests. She explained the request submitted was for three days.

Roger Seymoure confirmed it was not in the street and not blocking anything on the sidewalk. Mayor Fleck advised it was not blocking anything.

Upon the motion of Mayor Fleck second by Seymoure to approve the request, all voted aye.

PAY REQUEST – BURGESS & NIPLE: INV. 336824 - \$1756.08 Jeff Walker explained this was regarding the Wayne Reclamation & Recycling semi-annual groundwater monitoring services that were required as part of our agreement with EPA Region 5. He advised everything was in order and recommended the Board act favorably in the amount of \$1756.08.

Upon the motion of Seymoure second by Mayor Fleck to approve Invoice 336824 to Burgess & Niple in the amount of \$1756.08, all voted aye.

PAY REQUEST – BURGESS & NIPLE: INV. 331685 - \$93,508.84 Jeff Walker explained this was for the Chauncey Street-Equalization Basin project. He advised everything was in order and requested the Board act favorably to pay Burgess & Niple the amount of \$93,508.84.

Mayor Fleck questioned what percentage of the project the invoice represented. Jeff advised it was 98% of the Eq Basin and what has been held up was the electrical and structural part of it. He advised the Chauncey Street or the pipe part was essentially ready to go through QAQC for final brush up before going out to bid.

Mayor Fleck questioned if all of the easements had been signed. Attorney McNagny advised everything was ready they were just waiting on the title search. Mayor Fleck questioned if the process could be pushed along. Attorney McNagny advised she had already tried.

Jeff advised one additional issue was that OKRA required a certain process in site control that was a little different from IDEM's SRF program. He reported he has been in contact with both our legal and Region 3A to acquire process, appropriate documents and information that has to be provided to them.

Upon the motion of Mayor Fleck second by Seymoure to approve payment to Burgess & Niple for Invoice 331685 in the amount of \$93,508.84, all voted aye.

PAY REQUEST – ROBERT CROSBY – INV. 8155-2 \$44,058.60 Mike Dear reported the work was done on the water aeration tank. He advised the job was complete and recommended payment in the amount of \$44,058.60.

Upon the motion of Mayor Fleck second by Seymoure to approve payment to Robert Crosby for Invoice 8155-2 in the amount of \$44,058.60, all voted aye.

PAY REQUEST – ROBERT CROSBY – INV. 8146-B \$3,385.00 Jeff Walker explained this was for work done to the aeration basin at the wastewater department. He advised the project has been completed and signed off of by the design engineer as well as Mike Cook. He recommended the Board act favorably in the sum of \$3,385.00.

Upon the motion of Mayor Fleck second by Seymoure to approve Invoice 8146-2B in the sum of \$3,385.00, all voted aye.

PAY REQUEST – ROBERT CROSBY – INV. 8146-2A \$1,500.00 Jeff Walker explained this would completely close out the aeration basin project.

Upon the motion of Mayor Fleck second by Seymoure to approve payment of Invoice 8146-2A to Robert Crosby in the sum of \$1,500.00, all voted aye.

RELEASE OF RETAINAGE – ROBERT CROSBY Upon the motion of Mayor Fleck second by Seymoure to approve release of the retainage for the Robert Crosby project.

Roger Seymoure questioned if the retainage was an additional amount. Rosie Coyle advised it was for the \$1,500 previously approved.

Upon the motion, all voted aye.

PERFORMANCE BOND ACCEPTANCE – CHESAPEAKE LANDING Jeff Walker reported he had been working with Dave Sewell as well as Kathy Hartman, representative of Granite Ridge Builders, on Phase II of Chesapeake Landing. He explained as part of the subdivision ordinance requirements, prior to making improvements in a subdivision the developer is required to provide assurance for completion as part of the project. He reviewed a

letter of commitment from Tower Bank on behalf of the developer. He advised he had reviewed all of the proposed improvement costs associated with the itemized list and reported everything was in order. He recommended the Board act favorably and accept the letter of commitment from Tower Bank.

Mayor Fleck questioned how long the bond was for and dates for completion. Jeff advised it was generally held for a year and Dave Sewell watches over it to make sure they are in compliance. He reported they had moved dirt and had water and sewer materials on site that have been inspected by the appropriate departments. He advised they were ready to move forward.

Upon the motion of Mayor Fleck second by Seymoure to accept the letter of commitment and performance bond beginning this date and running for one year as submitted in the packet.

Roger Seymoure pointed out that the bond states to complete construction on or before July 1, 2011 and confirmed the bond covered 2 years. Jeff advised it would but David would review it in 1 year.

Upon the motion, all voted aye.

REQUEST FOR LEAVE OF ABSENCE: HIVELY Mayor Fleck advised the leave of absence request involved military service. Rosie Coyle advised the request was for 160 hours.

Mayor Fleck questioned if this was an annual event. Chief Petersen explained he was issued orders that were beyond the 2 week requirement.

Upon the motion of Mayor Fleck second by Seymoure to approve the request, all voted aye.

REQUEST FOR LEAVE OF ABSENCE: EBER Mayor Fleck noted that Doug Eber's request was being taken without pay. Chief Petersen advised he had no more paid military leave days left. Roger Seymoure confirmed they get 'x' amount of military days with pay. Chief Petersen advised by policy the City was required to give them those days but once they were used they had to take no pay. Rosie advised they get 15 days per year.

Upon the motion of Mayor Fleck second by Seymoure to accept the request dated March 27, 2009 for Douglas Eber that runs from August 20, 2009 to September 18, 2009, all voted aye.

STORM WATER MASTER PLAN Mayor Fleck advised he had an opportunity to talk with the other member of the Board, Walt Crowder, and felt he understood this was an overall plan that did not bind us to priorities but set out a general scope for a period of time. He explained we were required to have this to be in compliance with the state. He stated the other one was outdated and felt they could safely act upon the plan.

Roger Seymoure knew Walt had some questions and wondered if they should wait until he was back to express those questions. Mayor Fleck advised Walt already expressed them and advised they were basically around whether or not, even though things were listed as projects, they had to

be done. He explained if we do not have the monies or did not feel the project was high priority at the moment they did not have to proceed with it.

Jeff Walker advised this was more administrative and if the Board wanted to table this it would not hurt anything. He explained it was a guidance document and could be modified as priorities change but he did have to have it in place and approved for the audit by IDEM for storm water.

Roger Seymoure questioned how projects get onto the list. Jeff explained he came up with the list and then anything driven through the legislative body. He stated these were areas that between Bonar Group, Gene Haskins and himself sitting down and brainstorming the system to see what the needs were. Roger questioned Holden Pond which was really private. Jeff advised that stemmed back to when they were having some silting issues and explained the City catch basin inlets drain to the pond which contributed to the silting. He explained the Board made a one-time contribution to that but they went ahead and put in money in case that would happen again or the circumstances would change. He advised it was still a private pond and there were other private ponds in subdivisions, like Holden Pond, but were not listed because they did not see an urgency to any of them at this point. Mayor Fleck advised there were certain maintenance things in terms of silt and other kinds of things that they feel the City was responsible for and was the basis upon which the Board acted the first time. He explained although the Board said it would be a one-time thing it was one-time in terms of dredging the pond and were not saying it was the only responsibility the City ever had to the Pond. Jeff added that over the years, since the development of the Columbia Shores and Woodlands of Riverbend area, the Rule 13 Rule 5 Erosion Control provisions that are required now where not required back then. He advised the maintenance efforts of our street department as far as maintenance of the catch basin inlets and cleaning them out regularly has been ramped up considerably over the years so did not feel the likelihood of that happening again anytime soon was very negligible.

Roger Seymoure confirmed the storm water master plan was a requirement from IDEM. Jeff advised it was for the storm water program. Roger confirmed the City was not committed to doing any of the projects listed in the plan. Jeff explained as a legislative body a plan had to be in place along with Part C which tells of the 6 minimum control measures that had to do with public education. He advised those combined were meant for the legislative body to use as a guide for what the storm water revenue was used for. Mayor Fleck stated the 205 project would be an example because there would be storm water issues but even though it was not listed in the plan they would not be foreclosed from appropriating money to it. He advised it was just a guide. Jeff stated it was recommended that the document be placed on the City's webpage for the public to view. Roger confirmed there was public input to this. Jeff advised part of the questionnaire response was resulting in some of the areas.

Mayor Fleck advised he did not have a problem with tabling the issue but the nature of it was such that it was more administrative and made the City comply with state requirements. Roger advised as long as it was not tying their hands and forcing them into projects he did not have a problem with approving it. He advised he did not agree with everything there.

Upon the motion of Seymoure second by Mayor Fleck to approve the Storm Water Master Plan as presented, all voted aye.

STREET DEPARTMENT Kelly Cearbaugh gave an update on the street paving project. He explained he, Rosie and the Mayor took part in a conference call with IACT and a state representative on partnering up for group salt purchase. He advised bids were sent out to 3 or 4 different companies and the price received back looked to be \$62.43 per ton compared to \$118.54 per ton that was paid last year. He advised they had 500 tons spoken for and to purchase all of it would be a \$28,000 savings from what was paid last year.

Kelly advised he was in the process of getting quotes for a new chipper to replace their 7 year old chipper. He also reported the alleys were sprayed for dust control.

GROUP INSURANCE Mayor Fleck reported a regional area meeting was held in April on group health insurance and at the Mayor's Conference a couple weeks ago the same group presented their progress and timelines. He advised they did not have details but they assured our benefits would not change and we could keep the same plan we presently have. He explained it was a statewide effort and the theory was, with a larger group, costs could be controlled much more effectively. He advised they were claiming this would reduce the rising of health care to 4% - 5% where our average cost had been going up 10% - 12% per year. He stated it was a process right now and Rosie needed to be informed because as they meet for budgets they would need to get numbers from Q3 and make a decision. He advised it was important because if we would opt out of their plan we could not get in for another 3 years and if we opt in we could not get out for 3 years.

Roger Seymoure questioned if they could build a budget assuming we were staying with what we had right now and if they came back with something cheaper we could get in their group. Mayor Fleck advised there was a sign up period and we would have to be on board by a certain date. Roger advised we would not want to go into it blind. Rosie advised she had our brokers working on the rates for next year.

WATER DEPARTMENT Mike Dear reported they were doing maintenance on some hydrants, fixed a couple small service line leaks and put new fittings on meter pits on Jackson Street that needed replaced.

COMMUNICATIONS/IS DEPARTMENT Terry Wherry reported on the brown out and some issues it caused in dispatch that they were working to correct so it would not happen again.

ELECTRIC DEPARTMENT Jeff Walker reported for Larry Whetstone on the brown out. He explained the demand related to the heat and Old Settlers strained the system on the downtown lag. He advised the department did some switching and put some jumpers on key areas downtown to get through the week. He reported when the activities were over they were going to do some reassessing under normal conditions and make the appropriate changes.

OUTSIDE OPERATIONS Jeff Walker reported Bonar updated their RFQ to include water service to the Coesse area. He advised a draft RFP was sent out to INDOT for review and direction for the consultant selection process for the 205 project.

Roger Seymoure questioned if B & J Rental had gotten back with him on the sidewalk issue. Jeff advised he did meet with him and asked that it be placed on the next Board of Works agenda. Roger advised they asked for a drawing of what he wanted to do. He explained they talked through it but they did not want people walking in the street.

STREET CLOSING REQUEST - WATER BALL TOURNAMENT Tom LaRue advised they had a street closing request from Jefferson Township Fire Department for their annual water ball tournament. He explained they asked to close the 100 block of South Chauncey Street for August 29 but there was a conflict with the Farmer's Market so changed the request to August 30.

Mayor Fleck recalled last year a request was made to do the water ball tournament at the Fire Museum and remembered it to be a one-time thing where the water would be given and because of the City's participation as a local fire department it was granted. He mentioned that there was a lot of water used during those contest and suggested that if this was going to be annual thing he felt the Board needed to know from the standpoint of needing to know what the financial commitment would be from the water utility. Chief LaRue thought what he did last year was reconfirming that they had permission to do so and continue the water ball throughout the county. He did not think he requested permission for a one-time scenario and thought it was blanketed and apologized if he misconstrued it. Mayor Fleck advised they were not saying water ball contests were bad but felt it was kind of like the splash pad and it was taken for granted that it was free but it really was not. He questioned how much water was used during a water ball contest. Chief LaRue figured somewhere around 20,000 gallons for the day. He felt they would have well under \$200 worth of water for the whole day but then also would have waste water on top of that. He stressed that water ball tournaments were not just for fun but were also used for training purposes. Mayor Fleck felt they needed a little more data to see if a charge should be involved. He advised he did not mind contributing because it was a community event that had a lot of training value but it was also one for which he had received criticism over because the City utility was furnishing water for free.

Roger Seymoure questioned if there was any way to meter the water this year to see how much was used. Chief LaRue advised he could do maximum calculations. Mayor Fleck advised if they were talking \$100 - \$200 that contribution would be easier to say yes to but if they were talking \$1,000 of water they would need to think about it.

Chief LaRue expressed a concern of starting to charge between departments. He urged the Board to consider the point being taken. Mayor Fleck stated they were being asked to make a decision in the dark and advised they needed to know the costs. Chief LaRue advised he would get it calculated for the Board. Roger explained it would give the Board something to use if someone would complain.

Upon the motion of Mayor Fleck second by Seymoure to approve the request, all voted aye.

POLICE DEPARTMENT Mike Petersen reported the Old Settlers Day parade was this night and they had signage that would be placed at all the major highways.

BILLS Upon the motion of Seymoure second by Mayor Fleck to approve the bills for June 26, 2009 in the amount of \$827,310.49 as presented, all voted aye.

Having no further business to come before the Board the meeting was adjourned.

Mayor James Fleck

Attest:

Clerk Treasurer Rosie Coyle