

**BOARD OF WORKS
FRIDAY, MAY 8, 2009
8:00 A.M.**

Mayor James Fleck – Present at 9:15
Clerk Treasurer Rosie Coyle – Present
Attorney Lindsey Grossnickle – Present
Walt Crowder – Present
Roger Seymoure – Present

The Columbia City Board of Works met in regular session with all members present, Walt Crowder presiding.

MINUTES Upon the motion of Seymoure second by Crowder to approve an overview of the April 24, 2009 meeting minutes as amended under the street bid openings, all voted aye.

Upon the motion of Seymoure second by Crowder to approve an overview of the May 1, 2009 meeting minutes as presented and were in reference to the electric utility, all voted aye.

PERMISSION TO CLOSE STREETS – S. CHAUNCEY STREET, VAN BUREN TO ALLEY Trudy Miller was present representing the Rotary Club and requested permission to close Chauncey Street south from Van Buren Street to the alley for their 90th year celebration. She explained back in May 1919 was the first Rotary meeting at the Clugston. She advised they would like to have the Mayor do a proclamation and they would also be presenting a plaque that would go on the outside of the Clugston.

Walt Crowder confirmed the events would be from 7 – 9 p.m. on June 19. Trudy explained they would like to have a little time before 7 p.m. to set up.

Walt mentioned it was the night before the 3 on 3 basketball tournament and was not sure when they set up for that. Rosie Coyle advised she would look on the schedule. Walt asked Trudy to get with September McConnell who was in charge of the 3 on 3 and would then schedule this for the next Board of Works meeting.

REQUEST FOR SEWAGE ADJUSTMENT FOR COMMUNITY GARDEN: THE LIGHT HOUSE Rosie Coyle reported they wanted to put a community garden at the Lighthouse but they did not want to pay to put in a sprinkler system and separate meter. She advised they wanted to know if the City would modify their sewage for the summer while they were watering. She explained they usually use around 11,000 – 12,000 gallons of water per month.

Rosie questioned what the cost would be to put in a separate meter. Mike Dear thought it would be around \$400.

Walt Crowder advised they did not have any information on the garden and asked to take it under advisement. Roger Seymoure agreed.

STREET REPAIRS BID AWARD Kelly Cearbaugh advised after reviewing the bids he recommended awarding the package to Niblock in the amount of \$137,156.60.

Walt Crowder confirmed it was a total package for all projects combined. Kelly advised it was.

Upon the motion of Seymoure second by Crowder to approve the recommendation by Kelly Cearbaugh and accept the bid from Niblock in the amount of \$137,156.60 for the street paving as presented.

Rosie Coyle advised the Board would need to give approval to use the remainder of the money since the bid was in excess of the budgeted amount. Walt Crowder confirmed the additional amount was \$20,200.00 and would come out of the Cum Fund. Rosie advised that was correct.

Upon the motion, all voted aye.

Upon the motion of Crowder second by Seymoure to take \$20,200.00 out of the Cum Fund for the Street Department and add it to the budget that needs to be equal to the award to cover the costs, all voted aye.

ENERGY SAVING PROJECTS PROGRESS PRESENTATION Troy Gawthrop advised Mayor Fleck had asked him to look into ways of conserving energy throughout the City buildings. He distributed and reviewed a handout of things that could be done to help save energy.

Walt Crowder questioned if some of the items were already being implemented. Troy advised they were and the department heads were already doing different things at their locations. He suggested having one common standard to stick to rather than randomly picking and choosing.

Roger Seymoure questioned if the restrooms at the Park's had lights. Mark Green advised they did. He explained the ones at DeVol could be turned on and off but the others were on all the time. Roger felt those would be really open to savings with the sensors. Walt Crowder advised there was balance for security reasons too.

Rosie advised some of the department heads have requested copies of their utility bills for each month to watch their usage.

PAY REQEUSTS – BONAR GROUP – INVOICE 0044981: \$8,263.25 Jeff Walker explained this was for work done to the storm water master plan update. He advised he should have a copy of the draft this next week. He advised the billing was in order and encouraged the Board to act favorably in the amount of \$8,263.25.

Upon the motion of Seymoure second by Crowder to approve payment to Bonar Group for Invoice 0044981 in the amount of \$8,263.25 as recommended by Jeff Walker, all voted aye.

PAY REQUEST – WHITAKER ENGINEERING – INVOICE 5/1/2009: \$1,635.00 Jeff Walker explained this was for work done for the water pollution control facility influent screen

process. He advised the negotiated reduction has been accepted with Corporate Construction and Cecil Whitaker was putting together a change order. He advised everything was in order and recommended the Board act favorably in the amount of \$1,635.00.

Roger Seymoure questioned if we had prepared correspondence to Donohue. Jeff advised they had not and was subject to the Mayor.

Upon the motion of Crowder second by Seymoure to accept Jeff Walker's recommendation and pay Whitaker Engineering for Invoice 5/1/2009 for the amount of \$1,635.00, all voted aye.

PEABODY AVENUE PARKING ISSUE Kelly Cearbaugh advised he put together pricing and presented a proposed plan to the Board.

Mike Petersen talked with the residents and advised the Brown's were very satisfied and happy with the improvements. He explained the Hammons's liked the fact that a pad would be provided but they did not really want the sidewalk improvement and preferred having gravel there so her guests had somewhere to park. He advised he mentioned to her that he thought the Board wanted to make sure the public had access to a sidewalk on all the City streets. He advised she seemed to understand. He invited both parties to attend this meeting.

Roger Seymoure questioned if the residents just beyond the Hammons had a pad. Kelly explained they did and it was grandfathered in before the ordinance took effect.

Walt Crowder questioned the width of the road. Chief LaRue advised it was under 26 ft. Kelly advised both sides were no parking.

Walt Crowder felt the area was unique and public safety was one of the goals. He questioned if there was any concern of doing the work and if there would be any rebuttal from the parties involved. Chief Petersen advised Mr. Brown was 100% and the only rebuttal Mrs. Hammons would have is allowing people to park on the street. Attorney Grossnickle questioned what they did now. Walt advised at this point they were allowed to park on the sidewalk but wanted to make sure they address the issue accordingly. Attorney Grossnickle did not see a problem with it.

Rosie questioned with the size of the pad how many cars could park on it. Kelly advised just two cars.

Walt questioned what permits needed to be identified and who was obligated to make sure the pad was ok to be put in where it was proposed. He questioned if it had to be approved by anyone else. Jeff Walker advised there were no permit approvals but there were requirements to not put structures within a certain distance from the side lot line. He reported it would be installed by the City so they would be sure to meet the requirements.

Walt questioned if there was any agreement that needed to be recorded or documented with the home owners. Attorney Grossnickle advised she could draft an acknowledgement to have on

hand. Walt questioned if they should table this until all parties have signed the document. Attorney Grossnickle felt it could be approved pending the home owners signing off on it.

Roger Seymoure questioned if there was special funding for the project. Walt advised it was part of the curb & sidewalk project. Rosie advised he had money in his budget for it.

Upon the motion of Crowder second by Seymoure to accept Kelly Cearbaugh's recommendation to make the construction improvement and sidewalk enhancement, provide the off-street parking on Peabody Avenue for the residents identified in reference to support this for public safety and to address any ordinances that need to be addressed with the exception that parties sign the letter of acknowledgement prepared by legal counsel, all voted aye.

PERMISSION FOR BURIED TELEPHONE FACILITIES Roger Seymoure questioned if this was in addition to the one they did last time or was it in a different location. Jeff Walker advised it was in a different location.

Walt Crowder questioned if all of the utilities had looked over the request. No comments were made.

Walt noted there were two different requests; Diplomat Drive and North Street.

Upon the motion of Seymoure second by Crowder to approve the request to bury telephone facilities for United Telephone, all voted aye.

MAIN STREET & JEFFERSON STREET LIFT STATION REPLACEMENTS Jeff Walker advised he was approached by the Mayor with concerns of the overall costs with the several projects within the wastewater utility that had been voiced by some of the Council members. He explained he was asked to hold this until discussions could be made but they were to the point where they needed to move forward. He advised Bonar Group has asked if we wanted to do one or both lift stations and added that Bonar was willing to write the contracts any way we want. He reported there was a cost savings in doing both of them and was their recommendation to move forward with both of them since they both need attention.

Jeff explained the process and timeline of the project. He advised the costs would be spread out over a period of many months. He asked for further direction from the Board on how to proceed.

Rosie Coyle confirmed none of this could go through SRF. Jeff advised that was correct at this point but explained both projects were submitted as potential for stimulus as well as the flood recovery II program but did not know the status of them. Roger Seymoure recalled they delayed it before because they were concerned if the contracts were done now it would fall outside of the stimulus. Jeff advised the first round of SRF stimulus funds had been awarded and understood there was going to be 3 consecutive months of awards through the SRF program.

Walt Crowder advised in having conversation with the Mayor there were several projects on hold pending the outcome of the stimulus and flood recovery money. He stated they did not know any more today than a week ago and has no other dialog with the Mayor on this particular

project. He advised he did not feel comfortable giving solid direction right now. Jeff understood and advised he would also like to have unanimous direction and did not have a problem putting off for another week. He explained from his point of view whether we receive stimulus money or not the repairs were eminent.

Walt questioned if this goes back into our normal operating work to do where would the money come from. Rosie Coyle advised Mike Cook's funds were very tight and storm water would probably have to pay for part of it. Jeff Walker suggested storm water's contribution could come in the form of paying the engineering fees.

Rosie questioned if Bonar could go ahead and do up an agreement so if approval was given it could be signed. Jeff was not sure how to direct them on whether to do one or both. Rosie questioned if they could put an option in the agreement. Jeff thought they could come up with something.

Roger Seymoure questioned if they had approved Bonar. Walt thought they did two weeks ago. Mike Cook advised they were his recommendation. Rosie advised she would go back and look.

The issue was tabled until the next meeting.

WASTEWATER DEPARTMENT Mike Cook commented that at the Electric Utility meeting there was discussion about a truck and employees having the proper licensing. He confirmed that one of his employees was CDL certified.

50/50 SIDEWALK FUNDS TRANSFER TO CRACK SEALING PROJECT Rosie Coyle felt the Board should approve the use of the 50/50 sidewalk money for the crack sealing.

Walt Crowder confirmed there was zero interest in the 50/50 sidewalk program for this year. Kelly Cearbaugh advised that was correct. Walt questioned if the request was to give authorization to reallocate the money from the 50/50 sidewalk program to the crack and seal program. Kelly advised that was correct.

Mayor Fleck now present.

Upon the motion of Seymoure second by Crowder to take the appropriations from the 50/50 sidewalk program and reallocate to the crack and seal program so the street department could do additional streets.

Mayor Fleck confirmed with Kelly that he had looked at different projects and felt the crack and seal was the best place. Kelly advised that was correct.

Upon the motion, all voted aye.

FIRST CHURCH OF GOD – COMMUNITY GARDEN Rosie Coyle advised she had another sewage adjustment request from the First Church of God for their community garden.

Walt Crowder asked to table this for further review.

Mayor Fleck questioned where they wanted to put their garden. Walt explained they did not have any specifics and was one reason why they wanted to table the issue until next Friday.

OFFICE OF COMMUNITY AND RURAL DEVELOPMENT (OCRA) Mayor Fleck reported they were in discussions with the OCRA with respect to which projects they might be interested in funding. He advised they identified three, one of which was the Main Street and Jefferson Street lift station project. He explained Lori Shipman went to Indianapolis to attend a meeting with respect to procedures and filling out the application for monies.

Mayor Fleck advised some of the recipients were starting to be identified. He stated the three projects earmarked as qualifying were the wastewater project, the Main Street/Jefferson Street lift stations and the Westgate storm water project. He felt they should be hearing something soon.

BILLS Upon the motion of Seymoure second by Mayor Fleck to approve the bills dated 5/08/09 in the amount of \$472,405.96 as presented, all voted aye.

Having no further business to come before the Board the meeting was adjourned.

Mayor James Fleck

Attest:

Clerk Treasurer Rosie Coyle